One method. Any AI.

Frame, instruct, make, check, improve. Keep this page beside your AI tool.

THE PROMPT LOOP

P **Purpose**
Name the outcome, not the topic.

O **Output**
Describe the deliverable and its format.

P **Proof**
Say how the result will be checked.

R **Relevant context**
Supply the facts that change the answer.

M **Must-haves**
Make the boundaries visible and testable.

T **Tune**
Fix what actually failed, keep what worked.

WHEN THE ANSWER DISAPPOINTS: SEE > FIX > TEST

SEE	State the visible failure. "The reply is 400 words; the customer needs 80."
FIX	Request one targeted change and say what must stay.
TEST	Check a measurable criterion before you accept it.

FIVE RESCUE PROMPTS

Too generic?	Make the response specific to [REAL CONTEXT]. Replace broad advice with concrete actions, owners and timing.
Too long?	Cut to [LENGTH] while preserving [ESSENTIAL INFORMATION]. Remove repetition and filler.
Wrong audience?	Rewrite for [AUDIENCE] using [TONE], with explanations suited to their background.
Unreliable?	List claims needing verification. Separate documented facts, assumptions and uncertainty. Do not invent sources.
Wrong format?	Return the actual [DELIVERABLE] in [FORMAT]. Do not replace it with advice about producing one.

THE TEN GOLDEN HABITS

01 Start with the outcome, not a topic
02 Give relevant facts, not every fact
03 Name the reader or user
04 Specify the artifact when format matters
05 Make important constraints measurable
06 Prefer examples over vague adjectives
07 Invite uncertainty instead of guessing
08 Verify evidence, numbers and high stakes
09 Improve one diagnosed weakness at a time
10 Keep human control over consequential actions

THE UNIVERSAL BUILDER

> Help me [PURPOSE]. Here is the relevant context: [FACTS, AUDIENCE, INPUTS]. Produce [OUTPUT AND FORMAT]. Follow [MUST-HAVES AND LIMITS]. Mark assumptions and identify what needs verification. After producing the first version, suggest specific ways to improve it.

Three rules: truth outranks fluency; agency requires permission; a prompt is a tool, not a talisman. Verify consequential claims, numbers and citations, and keep a named human in charge of anything that sends, spends, publishes or deletes.

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